



EVESHAM POLICE DEPARTMENT

984 Tuckerton Road Marlton, NJ 08053 (856) 983-1116

APPLICATION PROCEDURE FOR A PERMIT TO SOLICIT GOODS AND SERVICES

APPLICABILITY:

Solicitor: Includes any itinerant vendor of merchandise who shall go from door to door or from house to house in this township selling, causing to be sold, offering for sale or causing to be offered for sale, or taking orders for present or future delivery of merchandise of any description whatsoever. This includes persons going from door to door for the purpose of collecting alms, orders or subscriptions or making canvasses or surveys or other solicitations including opinion polls and the like or other type of solicitations.

APPLICATION PROCEDURE:

The procedures set forth below apply to those individuals seeking to acquire a permit to act as a solicitor, as defined above, within the Township of Evesham. Individuals wishing to act in the capacity of a Peddler or Transient Merchant as defined in the Township Code shall make application to the Township Clerk.

Individuals soliciting on behalf of charitable organizations, civic organizations, religious organizations and churches, may do so without a permit provided that they notify the on-duty Watch Commander of the following: the purpose of the solicitation, the identity of the organization represented and the dates and places on which they intend to solicit.



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Persons seeking a permit to solicit goods, services or other articles of value may make application for a permit to be issued by the Administrative Division Commander of the Evesham Township Police Department or his authorized designee. Applications for Solicitor's permits are to be processed as follows:

1. Applicants are to be presented with a copy of the Evesham Township Police Department Solicitor's Registration Packet. The packet will include the following:
 - A. Evesham Township Police Department Solicitor's Application
 - B. Information regarding fees
 - C. Application Form/Fingerprinting MorphoTrak *
 - D. Information regarding characteristics leading to denial of the Solicitor's Permit
 - E. Evesham Township Police Department Solicitor's Release Authorization

2. *Fingerprinting - Fee is \$41.00

(See MorphoTrak Application Form for further details)

Evesham Township Police Department personnel will give you the application from MorphoTrak that contains the information regarding the fingerprinting procedure. You will need to obtain a Case Number from Evesham Township Police personnel before you make the appointment to be fingerprinted by MorphoTrak. (See Evesham Township Police personnel for more information regarding this) Be sure to read the form carefully as to the procedure and the fee/payment method that is required for this service.

3. Evesham Police Solicitor's Registration/Application Form: Please return to the Evesham Township Police Department along with a certified check or money order in the amount of \$10.00 payable to Evesham Township. Also applicants are required to provide two (2) passport size photographs to Evesham Township Police Department.



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4. Upon receiving satisfactory results from MorphoTrak regarding fingerprint checks, the Administrative Division Commander shall issue a Permit to Solicit. Permits to Solicit shall expire one (1) year from the date of issuance. The Administrative Division Commander shall refuse to grant a permit in all cases where the applicant or further investigation at the Administrative Division Commander's discretion shows that the applicant is not of good character or that he/she is canvassing, soliciting or distributing for a project not free from fraud or that the applicant has been convicted of a crime.
5. The Administrative Division Commander may, in his discretion, issue the permit without receiving the results of the records check. However, the Administrative Division Commander may withdraw or revoke the permit under the following conditions.
 - a. Receipt of information from a law enforcement or criminal justice agency, which would prohibit the issuance of the permit.
 - b. Refusal on the part of the applicant to comply with the rules and regulations as established in Chapter 111 of the Evesham Township Code.
6. Applications for a Solicitor's Permit may take approximately 60 days to process. Applicants will be notified when the application process is complete.
7. If you have any questions regarding Solicitor Permit procedures, please call Ms. Maureen Agnew, Secretary /Investigative Bureau at 856-983-1118.



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RESTRICTIONS:

1. No person shall canvass or solicit as defined by ordinance, on Sundays nor before 9:00 a.m. or after 5:00 p.m. on weekdays.
2. All persons soliciting shall be courteous to all persons with whom he/she shall meet, shall not annoy any of the inhabitants of the township and shall conduct himself or herself in a lawful manner at all times.
3. Any person violating the provisions of Chapter 111 of the Evesham Township Code, may have their permit to solicit revoked and, upon conviction in municipal court, subject to a fine.

/em
2010



EVESHAM POLICE DEPARTMENT SOLICITOR'S REGISTRATION

ATTACH
RECENT
PHOTOGRAPH

FOR POLICE USE ONLY

ATTACH A PHOTOCOPY
OF A SOURCE OF
POSITIVE IDENTIFICATION

Name (Last Name, First Name, MI)				
Present Address (#, Street, City, State, Zip)				# Years
Permanent Address (<input type="checkbox"/> √ if same as above)				# Years
Telephone Number	Date of Birth		Social Security Number	
City/State of Birth	Are you a US Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		Occupation	
Employer (Address and Telephone Number)				
Sex	Height	Weight	Hair Color	Eye Color
Complexion	Distinguishing Marks			
Nearest Relative (Address and Phone Number)				
Purpose of solicitation				
Have you ever been convicted of a crime or disorderly persons offense?				
If yes, provide details (Date, Location, Offense)				
Signature of Applicant			Date	
I certify that the above information is correct and true to the best of my knowledge and that any false information may result in criminal charges being brought against me and that my Solicitor's permit will be revoked.				

<input type="checkbox"/> Approved	
<input type="checkbox"/> Denied	<div style="display: flex; justify-content: space-between;"> Chief of Police Date </div>



EVESHAM POLICE DEPARTMENT SOLICITOR'S RELEASE AUTHORIZATION

APPLICANT INFORMATION						
Full name:						
Address:						
Previous address: (if at current address less than 10 years)						
Employer:			Employer's address:			
SSN:				D.L. #:		State:
Sex:	Race:	Eye color:	Hair:	Height:	Weight:	
Date of Birth:		City/State of birth:				

TO ALL COURTS, PROBATION DEPARTMENTS, SELECTIVE SERVICE BOARDS, EMPLOYERS, BANKS, FINANCIAL AND OTHER INSTITUTIONS, AND ALL GOVERNMENTAL AGENCIES; FEDERAL, STATE AND LOCAL, WITHOUT EXCEPTION, BOTH FOREIGN AND DOMESTIC.

I, _____, have applied for licensing in Evesham Township and have authorized the Evesham Police Department to conduct a full investigation into my background and activities including any arrests and/or criminal convictions.

Therefore, I hereby authorized you to release any and all information pertaining to me, documentary or otherwise, as requested by any appropriate employee, agent or representative of the Evesham Police Department.

This authorization shall supersede and countermand any prior request or authorization to the contrary. A copy of this authorization will be considered as effective and valid as the original.

Signature of Applicant: _____

Date: _____

Subscribed and sworn to before me on this

_____ day of _____, _____

Notary Public

Notary
Seal

State of: _____

My Commission expires: _____

FAILURE TO COMPLETE ALL INFORMATION WILL DELAY ISSUANCE OF YOUR PERMIT